

Town of Holland
Selectboard Meeting Minutes
Town Office & via Zoom
September 11, 2025

Present: Select Board Members: Trevor Gray, Dave Jacobs
Town Clerk/Treasurer: Diane Judd
Road Foreman: Adam Provost

Others: Kenric Gonyaw, Heather Dowland, Mitch Wonson

1. Meeting was called to order at 6:30 by Trevor

2. Minutes – from 08/25/2025 Diane wanted to correct the section under Holland Unity Center by striking the sentence that said *No educational offerings or meetings will take place in September* Dave moved to accept the minutes as amended, 2nd by Trevor. AIF

3. Adoption/Amendments to Agenda – Diane asked to add Adopt the Local Hazard Mitigation Plan. Trevor moved to add it to 5. E, 2nd by Dave. AIF

4. Unfinished Business –

A. Holland Unity Center – Lease Update – an email was received from Chief Don Stevens. A private individual has offered to pay the lease at \$1,000 for six months to keep the food shelf open for food security throughout the winter. Diane and Don Stevens have made adjustments to the Lease which was presented to the Board. Dave moved to accept the lease agreement, 2nd by Trevor. AIF. Dave said he was happy for the community as well as the program.

5. New Business –

A. **Road Foreman Report** – Paving is almost complete. One section near the Gray farm to do finish coat and then the shoulder gravel will finish the work. Truck 24 has an issue with the windshield heating element not being installed correctly and it will be going to Allegiance for repair. Truck 21 has an oil leak and will be going there for warranty work. The guys have been hauling winter sand and ditching on Holland Pond Road. The concrete blocks that are to be placed on the bridge were not available but are now and will be placed on the bridge. The roadside mower is still in the shop. Dave suggested hiring the mowing done as there is money in the equipment hire budget. Adam would like to hire an excavator to do some culvert replacements. The newly purchased air compressor is installed at the shop. Mitch broached the subject of vision of sight at the Stearns Brook/Valley Road intersection. He said there are apple trees on the West side that interfere with the sight and suggested that they be trimmed. It was determined that the property is owned by Lynne Fairbanks. Mitch will speak with her about the road crew trimming the trees.

B. **Grants In Aid** - Grant was reviewed. For next year we will receive \$15,000 towards repairing hydrologically connected segments. Dave moved to approve, 2nd by Trevor. AIF

C. **Website Service Agreement** – This is an agreement with Ed Brady to provide website help to Diane. Sometimes there are things that need to be added that are beyond what she can do. Trevor moved to approve, 2nd by Dave. AIF.

D. Holland Unity Center –

1. Facility Update – Ric said he has been struggling to get the data from the building to load onto the computer and his phone. This is the heating data that lets him regulate temperatures in the building. The board suggested that we hire Ed Brady to help with this. Ric has not changed door codes yet. The School Board voted to allow the Select Board to have the remaining building money (\$7,443) to go towards the roof repair.

2. Roof Repair – Nothing new yet.

3. Non-Profit Rental – Diane was contacted by a Boy Scout Troop (a Town Resident) member that would like to use the kitchen and gym to do a Hunter Breakfast in November. As we don't have anything that directly affects non-profits use of the building, this needed to be discussed. It was agreed that they can use the building, but a \$100 deposit is required as well as a donation for the use.

E. **Local Hazard Mitigation Plan** – The plan is complete and has been accepted. Next step is to be adopted by the Board. Trevor moved to adopt the plan, 2nd by Dave. AIF

6. Public Comment – none

7. Town Clerk/Treasurer Updates – Office will be closed next Monday and Tuesday as Diane will be attending the VMCTA conference. We will be receiving \$44,959.63 from the FEMA for 2024 storm expenses. After feedback from engineers, Diane adjusted the due date for the Engineering RFP to October 16.

8. Select Board Updates –none

9. Review of bills and signing orders:

Highway:			General:		
Payroll	09/02/2025	\$2,773.86	Payroll	09/02/2025	\$1,045.74
Payroll	09/09/2025	\$2,403.86	Payroll	09/09/2025	\$616.60
Payroll Tax	08/29/2025	\$1,993.78	Payroll Tax	08/29/2025	\$786.33
Invoices	09/08/2025	\$19,297.24	Invoices	09/08/2025	\$8,705.97

10. Adjourned at 7:25

Meeting Schedule: September 22